

Everything you need to know.

Important details about
your GSS office supply
program.

Ordering Method – GSS.ediversitynetwork.com

- Products and pricing shown online are customized for Arkansas State University.
- Orders must be submitted to GSS by **3 pm local time** to meet the delivery date shown online for each product.
- There is a \$50 order minimum and free next-business-day delivery on most supply orders.
- As you search for items, filters are available to narrow results by a variety of criteria.
- Create personal shopping lists to make ordering favorite items even easier.
- You will receive emails from GSS as your order is approved, received and processed.



Your GSS Account Number – **DAL27189763**

GSS Customer Service *(supported by Staples)*

Phone: 1-800-239-7041

Email: GSSSupport@ediversitynetwork.com

GSS Account Manager – Jessica Willis at Jessica@governmentsupplyservices.com

Staples Account Manager – Michael Myers at Michael.Myers2@staples.com

